



City of Bristol  
Office of Town and City Clerk  
111 North Main Street  
Bristol, Connecticut 06010  
(860)584-6200 ext. 0

May 6, 2022

Andrew E. Collins  
155 Redstone Hill Road, Unit 184  
Bristol, Connecticut 06010

Dear Mr. Collins:

This is to officially notify you that at a special meeting of the City Council on April 28, 2022 you were appointed as an alternate member to the Bristol Historic District Commission for a term to January, 2027. It is necessary to take your oath of office when you are appointed. Would you kindly stop at the Town Clerk's Office to take your oath.

I have enclosed copies of Section 2-9 of the Bristol Code of Ordinances regarding attendance at meetings, a calendar of meetings, a listing of members, and a copy of the Ethics Ordinance. You should read the Ethics Ordinance carefully since it pertains to board members.

Should your address or political affiliation change, or you resign from this appointment, you must notify the Town Clerk's Office.

Congratulations!

Very truly yours,

A handwritten signature in cursive script, appearing to read "Therese Pac".

Therese Pac, MCTC, MMC  
Town and City Clerk

TP/jb

cc: Robert Flanagan